



**Our Vision:**

*All young children grow up to be healthy, happy, independent and resilient*

**Our Mission:**

*Build relationships, educational experiences and connections to resources that ensure all young children and families in our community thrive.*

**Job Title: Bilingual Parent Education Facilitator**

**Reports To: Executive Director**

**Status:** Part-time, evening and/or occasional weekend hours may be required.

This position is contingent upon grant funding.

**JOB SUMMARY:**

**Bilingual Parent Education Facilitator (Triple P (Spanish) & Los Ninos Bien Educado)**

Watertown Family Connections is seeking an individual to join its team. The Bilingual Parent Education Facilitator partners with the latinx parent/s to strengthen the parent-child relationship by improving parenting skills and empowering parents toward self-sufficiency. The Bilingual Parent Education Facilitator establishes a trusting relationship with families by providing services in center/school and groups; maintains accurate, up-to-date records; and participates in scheduled supervisory meetings with the Director. This position operates within WFC's mission, vision, and values, which are incorporated in all aspects of job performance, and according to WFC's policies and procedures and culturally informed best practice standards.

**Major Responsibilities**

- Providing evidence based parenting services and support in the community via multiple formats (group, 1:1; in-person and virtual) to Latinx population.
- Developing relationships with community organizations, parenting and early childhood system agencies/entities and with local partners.
- Bilingual Family Educator will be able to target other segments of the Latinx population (Schurz Dual Language 4k, Kindergarten, parochial schools, participate at Latinx outreach, open houses, cultural celebrations, etc) and create relationships to connect families to parenting ed and any other resource they may need.
- Promote Parent Resources Tools
- Create and implement Spanish Storytime/Playgroup (1-2x a month)
- Working knowledge of WFC Resource Network
- Reports all suspected incidents of abuse and neglect according to the laws of the State of Wisconsin.

## **Qualifications**

- Bachelor's in Early Childhood education / Social work
- Working with children and families: 2 years (Preferred)
- Knowledge of normal child growth/development and parent-child relationships.
- Ability to relate to families from a strength-based model and approach families from a family-centered service model.
- Flexible availability that might include weekend and evening hours.
- Ability to establish and maintain personal/programmatic boundaries, while providing supportive services.
- Ability to maintain client confidentiality.
- Experience working with culturally diverse communities/families.
- Good verbal and written communication skills
- Computer literacy in MS Office Suite
- Excellent organizational, interpersonal, and communication skills.
- Demonstrates the ability to be reflective.

## **Language:**

- Bilingual (Preferred)
- Spanish (Required)

## **License/Certification:**

- Driver's License (Required)

## **Willingness to travel:**

- 75% (Required)

## **Work Location:**

- Hybrid (office/home)

## **How to Apply:**

Interested individuals should send a resume and cover letter outlining how they meet the specific requirements to: [Stephanie@watertownfamilyconnections.com](mailto:Stephanie@watertownfamilyconnections.com)

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted. Please note candidates will be required to submit to our background and reference checking process..